



November 28, 2012

Dear Current/Former Employee:

We are contacting you about a potential problem involving identity theft. During the night of November 15, 2012, a number of computers were stolen from a PGS operating center. At this time it appears that the theft was intended for the actual value of the computers, and not the information that may have been stored. We do not believe that information was targeted. This is important because it is possible that any information on the computers may be deleted so that the stolen computers can be used for other purposes. The computers may have contained some personal information pertaining to some of PGS' employees, such as names, addresses and social security numbers, but we have not confirmed exactly what information was stored. We have not determined that your personal information was accessed, or that any of the information has been misused. However, as a precaution, we are notifying you of the incident.

As a result of this theft, we recommend that you immediately place a fraud alert on your credit file. A fraud alert tells creditors to contact you before they open any new accounts or change your existing accounts. You can call any one of the three major credit bureaus. All three agencies have toll free numbers. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts.

Equifax – (800) 525-6285

Experian – (888) 397-3742

TransUnionCorp – (800) 680-7289

In addition, you should request your credit report from all three agencies and review the information on the reports. These reports should be provided to you free of charge. Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Checking your credit reports periodically is a good practice as it can help you spot problems and address them quickly.

In addition, we recommend that you immediately contact your bank and advise the bank of the issue. It may help to show the bank this letter.

If you find suspicious activity on your credit reports or have reason to believe your information is being misused, please immediately contact your local police agency, file a police report, and obtain a copy of the report. This may be helpful to you because many creditors want the information from the police report in order to absolve you of the fraudulent debts. You should also file a complaint with the FTC at www.ftc.gov/idtheft or at 1-877-ID-THEFT (1-877-438-4338). Your complaint will be added to the FTC's Identity Theft Data Clearinghouse, where it will be accessible to law enforcement for investigation.

The FTC also recommends that you read a booklet that can be downloaded from their website, "Take Charge: Fighting Back Against Identity Theft."

PGS is in the process of contacting the credit bureaus, and relevant financial and banking institutions to make a general report regarding the incident. We will put these entities on notice of the incident, and alert them, but you should personally alert a credit bureau mentioned above and your bank.

PGS regards security and confidentiality as top priorities. We regret that this unfortunate event occurred and we are in the process of enhancing our procedures and controls so that criminal events like this do not happen in the future. If you have questions about the incident, please contact Michael Kemppainen, AVP or Curtis Larkins, RHRM at (310) 851-4797.

Sincerely,

A handwritten signature in black ink, appearing to read "Ilene Reiter". The signature is fluid and cursive, with the first name "Ilene" and last name "Reiter" clearly distinguishable.

Ilene Reiter
Vice President of Human Resources